



NOTICE INVITING TENDER
(Tender No. KIAL/BDM/22/2023)

**NOTICE INVITING TENDER(NIT) FOR SELECTION OF AN AGENCY
FOR OPERATING AND MANAGING PRE-PAID TAXI SERVICES AT
KANNUR INTERNATIONAL AIRPORT.**

July 2023

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Certified that this NIT document contains serially numbered pages from 1 to 34 which includes the particulars stated above.

Managing Director
Kannur International Airport Limited

Signature & Seal of Bidder

Kannur International Airport Limited
CIN: U63033KL2009PLC025103
Registered Office: Kannur International Airport Ltd., Kannur International Airport P.O.,
Mattannur, Kannur – 670 708
Phone: +91 490 2481000, Web: www.kannurairport.aero

I.

NOTICE INVITING TENDER

Tenders are invited by the Managing Director on behalf of the Kannur International Airport Limited for selection of an agency for Operating & Managing Pre-Paid Taxi Services at Kannur International Airport.

Sl. No.	Information	Details
1.	Name of Work	Operating & Managing Pre-Paid Taxi Services at Kannur International Airport on contract basis
2.	Tender Number	KIAL/BDM/22/2023
3.	Bid Validity	120 days from the date of opening of Bid
4.	Cost of Tender Document	INR 8,850./- (Rupees Eight Thousand Eight Hundred and Fifty Only) inclusive of GST
5.	Earnest Money Deposit (EMD)/Bid Security	INR 2,00,000/- (Rupees Two Lakhs Only)
6.	Publishing Date	06 July 2023
7.	Document Download Sale	06 July 2023
8.	Clarification from bidders	17 July 2023, 1400 hrs
9.	Pre-Bid Meeting	18 July 2023, 1130 hrs
10.	Bid Submission	27 July 2023, 1400 hrs
11.	Technical Bid Opening Date & Time	27 July 2023, 1500 hrs
12.	Financial Bid Opening Date & Time	Will be intimated to the technically qualified bidders after opening of technical bid

Bidders are advised to study this NIT document carefully before submitting their proposals in response to this notice. Submission of bid in response to this notice shall be deemed to have been done after careful study and examination of this tender document with full understanding of its terms, conditions, and implications.

Prospective bidders are advised to check the eligibility criteria before purchase of this NIT document. This NIT document is not transferable.

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2. INTRODUCTION

- 2.1 The Kannur international Airport situated in Mattannur, Kannur, Kerala (“Airport”) is the fourth international Airport in Kerala. It was opened for commercial operations on 9thDecember 2018. Currently, 2 (two) airlines - Air India Express and IndiGo operate at the Airport. It is expected that more airlines will operate in the near future. The major passenger traffic in the region comprises Non-Resident Indians (NRIs) flying predominantly to the Middle East. Almost 50% of Kerala NRIs to the Middle East are from districts such as Kasaragod, Kannur, Kozhikode, Wayanad and Malappuram. Thus, the catchment area for the Airport comprises of the districts of Kasargod Kannur, Wayanad, Malappuram, Kozhikode, and other parts of North Kerala, and also covers a broader region comprising Dakshin Kannada (Mangaluru region), Coorg, and Mysuru.
- 2.2 Kannur International Airport Limited (hereinafter referred to as “Kannur Airport”) is a public limited company set up by the Government of Kerala to build, own and operate Kannur International Airport .
- 2.3 Kannur Airport wishes to entrust the contract for Operating & Managing Pre-Paid Taxi Services at Kannur International Airport to a professionally run organisation with proven track record that will provide efficient and customer friendly service to both passenger and visitors to the airport.
- 2.4 Kannur Airport invites bid from interested bidders meeting the eligibility criteria for selection of the bidder to whom the work may be awarded. Brief particulars of the work are as follows:

Name of work	Tender Cost (non - refundable) (Rs.)	EMD in (Rs.)	Period of Contract	Minimum Monthly Guarantee (MMG) Rs.	Revenue Share (%)	Type of Contract
Operating & Managing Pre-Paid Taxi Services at Kannur International Airport	Rs.8,850/- (Rupees Eight Thousand Eight Hundred and Fifty only)	Rs.2,00,000/- (Rupees Two Lakhs Only)	3 years	Rs, 6,00,000/-	10% of Net Revenue	Quoted Minimum Monthly Guarantee (MMG) OR Revenue Share whichever is higher

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Note:

- (i) The bid parameter will be that the bidder offering the most competitive financial offer (highest Minimum Monthly Guarantee) to Kannur International Airport will only be considered. The MMG quoted below the Minimum Monthly Guarantee mentioned in clause 2.4 will not be considered for evaluation. However, Kannur Airport has the right to cancel the entire tender process without assigning any reason. The quoted MMG shall be exclusive of GST.
- (ii) The Bidder may be an individual, proprietorship firm, partnership firm, Limited Liability Partnership or company who meet the requisite eligibility criteria mentioned in clause 6.
- (iii) Consortium/Joint Ventures are not permitted to bid
- (i) Bidders are requested to visit the site to assess the feasibility of business and thereafter may bid in the Tender. No reduction in MMG or revenue share will be entertained by Kannur International Airport Limited at a later stage
- (ii) There will be an escalation of MMG at the rate of 5% on every year on completion of one year from the date of commencement of operation.
- (iii) The Licensee is liable to pay GST applicable (applicable for both MMG & Revenue Share) at the rates declared by Govt. of India/State Govt. /Local authorities from time to time.
- (iv) The area and location for pre-paid taxi service will be allotted after measurement at the time of handing over of the site.
- (v) The prospective bidder(s) are requested to read/study the terms and conditions of the tender document, verify the details in actuals and may visit the site before participating in the tender and may satisfy themselves before submitting the bid.
- (vi) No subletting or assignment or transfer of license will be permitted for this work.
- (vii) The Licensee shall equip himself with all necessary permits, licenses, clearances and approvals and such other permissions as may be required under the law in force at any time with regard to the operation of the prepaid taxi services in Kannur Airport
- (viii) The Licensee shall maintain such regular and proper books of accounts along with other supporting documents/vouchers regarding sales effected by the bidder in the said premises and said accounts/documents shall all the times be kept open for inspection by Kannur Airport or its authorised representatives in such manner as may be prescribed. The bidder shall provide to Kannur Airport, if so, required by Kannur Airport, Statements of audited Accounts in such manner and within such period as Kannur Airport may prescribe.

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- (ix) Kannur Airport shall provide bare space for the subject services and other expenses of any kind for establishment and rendering of the services shall be incurred by the Licensee. However, provisions of electricity, water, and drainage connections, as the case may be, if so required, for the smooth operation of the services shall be provided by Kannur Airport on chargeable basis.
- (x) The bidder shall make his own arrangements for power supply for which necessary limited authorization required from KIAL shall be given to the bidder. In case if KIAL is giving the electricity supply, then the electricity charges will be levied based on the commercial tariff approved by KIAL from time to time. The electricity meter shall be provided by the Bidder at his own cost.

3. GENERAL INFORMATION/GUIDELINES

3.1 Tender documents can be downloaded from the Web site <https://www.kannurairport.aero>.

3.2 Tender documents are not transferable.

3.3 Submission of Bids

The bid documents shall be signed at all pages by the Proprietor/ Partner/ Director/ Authorized Person having valid authorization letter at the time of bid submission. Any consequences resulting due to such signing shall be binding on the Bidder. The Bidder shall submit Technical & financial Bid in two parts as per detailed below:

Envelope A: Technical Bid

Envelope B: Financial Bid

The Technical Bid must be sealed in **Envelope A** and Financial Bid in **Envelope B** and both the Envelopes are to be sealed in **Master Envelope**.

3.3.1 Envelope A: Technical Bid

- (a) Technical Bid shall be submitted in physical mode only.
- (b) The Technical Bid must be sealed in **Envelope A** and the envelope containing the technical bid shall be super scribed with “Technical Bid – NIT for selection of an agency for Operating and Managing Pre – Paid Taxi Services at Kannur International Airport”.
- (c) If the envelope is not properly sealed and marked as above, Kannur Airport will assume no responsibility for the misplacement or premature opening of the bid.
- (d) Bid documents containing the following must be bound, indexed, completely page numbered and arranged in the following order:
 1. Tender Document Fee and EMD submission compliance statement as per Annexure-I and proof of tender document fee and EMD submission.
 2. Technical compliance statement as per Annexure-II.

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3. Letter comprising of bid-Acceptance of terms and conditions of Kannur Airport as per Annexure III.
4. Details of the bidder as per Annexure-IV. Self – attested copies of Company Registration Certificate, Memorandum and Articles of Association in case of Companies and Partnership deed in case of firms.
5. Undertaking for not been blacklisted as per Annexure-V.
6. Power of Attorney for signing of bid as per Annexure-VI.
7. Copies of documents in r/o Eligibility Criteria required.
8. Documentary evidence for Experience Criteria claimed: -
 - a) Copy of Award Letter/Agreement executed for relevant business.
 - b) Work Completion Certificate
9. Copy of Turnover details duly certified by Chartered Accountant shall be submitted.
10. The bidder must submit PAN & PF Account Numbers & GST Registration Certificate.
11. Any other information required in the Bidding Documents or considered relevant by the bidder.
12. All documents furnished by the Bidder as per the requirement of Technical Bid.
13. Documents pertaining to Technical and Financial eligibility shall be signed and stamped by the bidder or authorized signatory of bidder.
14. Signed and sealed copy of the NIT document along with its annexures/corrigendum etc.

3.3.2 Envelope A: Financial Bid

- (a) Financial Bid shall be submitted in physical mode only.
- (b) The Financial Bid must be sealed in **Envelop Band** the envelope containing the financial bid shall be super scribed with “Financial Bid – NIT for selection of an agency for Operating and Managing Pre – Paid Taxi Services at Kannur International Airport”.
- (c) The Financial Bid should be submitted as per the format specified in Annexure VII on the Letter head of the Bidder.
- (d) The bid shall be addressed to Managing Director, Kannur International Airport Ltd, Kannur International Airport P O, Mattannur, Kannur – 670 708. If the envelope is not properly sealed and marked, Kannur Airport will assume no responsibility for the misplacement or premature opening of the bid.

Other Terms of Financial Bid:

- (a) No stipulation, deviation, conditions, presumption, basis etc. shall be stipulated in the financial bid. Any conditions, if stipulated, shall be treated as null and void and shall render the bid liable for rejection.
- (b) Minimum Monthly Guarantee (MMG) quoted by the Bidder, shall remain firm and fixed and valid until completion of the Contract subject to escalation of 5% on every year and will not be subject to variation on any account.

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- (c) Minimum Monthly Guarantee (MMG) shall be quoted in figures as well as in words. If some discrepancies are found in the MMG given in words and figures, the MMG quoted in words shall be taken as correct.

3.4 TENDER DOCUMENT FEE

- (a) Tender document may be purchased from the office of Kannur International Airport Limited from 09:30 am to 06:00 pm, for a non-refundable fee of Rs.8,850 /- (Rupees Eight Thousand Eight Hundred and Fifty Only) in the form of Demand Draft/bank transfer from a Nationalized/Schedule Bank in India drawn in favour of Kannur International Airport Limited payable at Mattannur. Interested bidders may obtain further information at the same address.
- (b) Tender document may also be downloaded from the office website, www.kannurairport.aero in which case the bidder shall provide the tender document fees i.e., Rs.8,850/- (Rupees Eight Thousand Eight Hundred and Fifty Only) with their proposals as per above mentioned details.

3.5 EARNEST MONEY DEPOSIT

- (a) An Earnest Money Deposit (EMD) of Rs.2,00,000/- (Rupees Two Lakh only) shall be paid in the form of Demand Draft/bank transfer from a Nationalized/Scheduled Bank in India in favour of “Kannur International Airport Limited” payable at Mattannur. EMD of the bidder will be forfeited if:
- 1 after opening of the tender, the bidder withdraws his tender within the validity period or modifies his bid.
 - 2 the bidder does not submit Security Deposit within stipulated period.
- (b) EMD of unsuccessful bidders will be refunded within one month after award of the contract to the successful bidder. EMD of successful Bidder will be refunded on signing of the Contract and after furnishing Security Deposit. EMD shall not carry any interest.
- (c) Publishing of Corrigendum: All corrigendums shall be published on www.kannurairport.aero and shall not be available elsewhere.
- (d) NIT document can be downloaded from the website www.kannurairport.aero. The applications shall be submitted manually to the office of Managing Director, Kannur International Airport Limited, Kannur International Airport P O, Mattannur, Kannur-670708 before the bid submission date and time. Kannur Airport shall not assume any responsibility for delay in transit or non delivery of bid documents with in the stipulated time and date for whatever reasons.

3.6 SECURITY DEPOSIT

The Licensee has to deposit with Kannur International Airport Ltd. an Interest Free Refundable Security Deposit (IFSD) equal to 6 (six) months quoted MMG. The IFRSD needs to be paid in the form of Demand Draft/Online Transfer to the bank account of Kannur Airport. An escalation in IFRSD shall be applicable proportionate to the escalation/revision in MMG. The Interest Free Security deposit should be deposited with Kannur Airport within

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15 (fifteen) days from the date of Letter of Award and would remain with Kannur Airport for the whole tenure of the contract. The Interest Free Security deposit shall be refunded without interest, on expiry / sooner termination of the contract as the case may be, and after deducting any amounts /dues payable to Kannur Airport. The site will be handed over only on submission of Security Deposit.

3.7 CRITICAL DATES

Sl No.	Event	Date & Time
1.	Publishing Date	06 July 2023
2.	Document Download Sale	06 July 2023
3.	Clarification	17 July 2023, 1400 hrs
4.	Pre-Bid Meeting	18 July 2023, 1130 hrs
5.	Bid Submission	27 July 2023, 1400 hrs
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7.	Financial Bid Opening Date & Time	Will be intimated to the technically qualified bidders after opening of technical bid

3.8 ADDENDUM/CORRIGENDUM

3.8.1 At any time prior to the closure of bid submission date, Kannur Airport may, for any reason, shall have the right to modify the NIT by issuing Addendum/Corrigendum. Any Addendum/Corrigendum issued, shall be a part of the NIT pursuant to this Clause, and shall be uploaded in the website www.kannurairport.aero.

3.8.2 In order to afford the Bidder's reasonable time to take an amendment into account, or for any other reason, KIAL may, at its sole discretion, extend the Due Date for submission of the bids, in which case, all rights and obligations of KIAL, and the Bidders previously subject to the original dead line will thereafter be subject to the extended deadline.

3.8.3 In case of issuance of Addendum/Corrigendum, KIAL may also modify the other dates in relation to this NIT.

3.8.4 In the event that KIAL is required to issue a Corrigendum or an Addendum to the NIT, all Bidders are required to provide, additional and/or supplementary information relevant to the Corrigendum or Addendum in accordance with the corrigendum and addendum and on the same name submitted along with the original proposal.

3.9 BID VALIDITY PERIOD

The Proposal shall be unconditional, firm, and valid for a period of 120 (One Hundred and Twenty) days from the date of opening of bid. Any bid, which have validity period lower than that specified above, shall be rejected by Kannur Airport as being non-responsive. However, in exceptional circumstances, if the process of the award of contract is not completed within the

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initial Proposal Validity Period of 120 (One Twenty) days, Kannur Airport may request the Bidders to extend the bid beyond the bid Validity Period by an additional period of 60 (Sixty) days, and Kannur Airport shall, at least seven days prior to the expiry of the initial period of 120 (One Twenty) days, notify the Bidders accordingly. A bidder may refuse the request without forfeiting the bid security. A bidder agreeing to the request shall not be permitted to modify the bid, but shall be required to extend the validity of his/its bid and EMD correspondingly. All the terms of the bidding shall continue to be applicable during the extended period of validity.

3.10 INSPECTION

With prior intimation and appointment, the bidders may visit and inspect the Airport, all location and its surroundings and obtain for itself on its own responsibility and cost, all information that may be necessary for preparing the bid. Further, it shall be deemed that, each bidder has made itself aware of the working conditions and other requirements of the respective locations, and the Airport and is aware of the facts, prior to submission of bid.

3.11 RESPONSIBILITY OF BIDDERS:

- 3.11.1 The Bidder agrees that, all information pertaining to Kannur Airport's business and other information provided by Kannur Airport are confidential information of Kannur Airport. The same shall be kept confidential and shall not be disclosed to any third party without the prior written approval of Kannur Airport.
- 3.11.2 This NIT has been designed so that the bidders can follow a step-by-step process from bid preparation, to submission, to evaluation and award. Each Bidder shall conduct its own investigations, analysis and examine the accuracy, reliability and completeness of the information provided in this NIT.
- 3.11.3 The bidder shall examine and understand the NIT document and to verify its completeness. In the event that, there is any page or document obviously missing, or, erroneously inserted in the document supplied, the Bidder shall apply to Kannur Airport to have such discrepancy rectified well before the tender closing date.
- 3.11.4 The bidder shall make all relevant investigations in relation to the performance of its obligations pursuant to the bidder's right.
- 3.11.5 The bidder shall obtain and verify any and all information required by it, for the purpose of completing the NIT, prior to submission of bid.

3.12 CLARIFICATION ON NIT:

- 3.13.1 All enquiries/clarifications in connection with this NIT should be addressed to the Managing Director at md@kannurairport.aero.

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3.13.2 To assist in the examination, evaluation and comparison of NIT documents, the Interested Party may, at its discretion, ask Kannur International Airport Ltd for a clarification. All responses to requests for clarification shall be through email.

3.13.3 Kannur International Airport Ltd may, at its discretion, extend the deadline for the submission of NIT by amending the NIT Documents of which case all rights and obligations of KIAL & Interested Party previously subject to the deadline will thereafter be subject to the deadline as extended.

3.13 LATE TENDERS:

Any tender submitted by the Bidder after the deadline for submission of Tenders will not be accepted in the e-Portal.

3.14 MODIFICATION AND WITHDRAWAL OF TENDERS:

- a. No Tender shall be modified after the deadline for submission of Tenders.
- b. No Tender shall be withdrawn in the interval between the deadline for submission of Tenders and the expiration of the period of Tender validity specified.
- c. If the bidder modifies the tender condition at any stage even after submitting the Unconditional Acceptance Letter, then the bid submitted by the bidder is liable to be rejected and the EMD shall be forfeited.

3.15 NOTIFICATION OF AWARD AND AGREEMENT FORMALITIES:

- a) The successful bidder will be issued a Letter of Award under which it shall be obliged to enter into an Agreement within the timeline as mentioned therein. The successful bidder shall enter into a definitive Agreement within the timeline as mentioned in the Letters of Award. Kannur Airport reserves the right to modify, improve and amend the terms and conditions mentioned in the draft agreement or include any other special terms and conditions or clauses based on the bids, timing of the actual commencement of the work.
- b) The notification of award will constitute the formation of a contract until the contract has been affected pursuant to the following condition:

“Within fifteen [15] days of notification for award of contract, the Licensee shall call upon Managing Director, Kannur International Airport Limited (KIAL), Registered Office, Kannur International Airport, Kannur International Airport P O, Mattannur, Kannur- 670708, to sign the Contract incorporating agreements between the parties. The cost of Stamp Paper will be borne by bidder The duly submitted tender document of the successful bidder i/c amendments if any, correspondence etc. will be signed by the Bidder and Managing Director –KIAL in all pages of the same.”

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3.16 OTHER CLEARANCES REQUIRED

The Licensee should obtain clearances from all applicable Statutory Agencies and Govt. bodies. If any special permission / clearances/approval is required for providing the services, it shall be the sole responsibility of the bidder to obtain all such clearances/approvals from the respective statutory Agency.

4. PERIOD OF CONTRACT

The period of contract for Operating & Managing Pre-Paid Taxi Services at Kannur International Airport shall be 3 (three) year from the contract commencement date. The Licensee will have to operate for a minimum period of 18 (Eighteen) months, failing which the Licensee shall be liable to pay MMG for the balance period of the minimum period of operations and will be debarred for a period of 3 years or as may be decided by Kannur Airport from participating in any future bidding process of Kannur Airport, which shall be in addition to forfeiture of full amount of Security Deposit. The period of contract shall be reckoned from the contract commencement date or any date as mentioned in the Letter of Award.

The period of contract can be extended by another two (2) years at the sole discretion of Kannur Airport subject to the following:

- 1) The successful bidder shall make all payments on time during the initial 3 years of contract.
- 2) The successful bidder shall comply with all safety and security aspect of the business operation.
- 3) The service quality related queries to be addressed timely and promptly.
- 4) There should not be any complaint from passengers about the performance of the licensee during the period of contract of 3 years and there should not be any labour between the Licensee and its employees
- 4) The MMG & SD for the extended 2 years will be reviewed based on the passenger traffic & mutually agreed terms and condition.

5. PAYMENTS TO KANNUR AIRPORT

5.1 The Licensee shall pay to Kannur Airport the Quoted Minimum Monthly Guarantee plus applicable taxes each month in advance on or before (10) tenth day of each English calendar month or Revenue Share of 10% of Net Revenue, whichever is higher. The Licensee shall pay to Kannur Airport the MMG or Revenue Share from the date of commencement of operations.

5.2 In addition to the above, the Licensee shall pay Space Rent, CAM charges as fixed by Kannur Airport, every month in advance on or before 10th day of each month. The prevailing rates for Space and CAM at Kannur Airport are detailed below:

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Sl No.	Particulars	Space Rent per Sq.m per month	CAM Charges per Sq.m per month
1.	A/C Area	Rs.2107.82/-	Rs.210.78/-
2.	Non A/C Area	Rs.1231.78/-	Rs.123.178/-

An escalation of 10% shall be applicable on 01st April every year irrespective of the allotment of space.

- 5.3 The Utility Charges shall be paid as per actual plus taxes for the space occupied by the licensee from time to time within 7 days from the date of submission of invoices. The Licensee shall install calibrated electricity meters at its own cost.
- 5.4 The Licensee shall pay E-POS Patrolling Fee for Rs.2,000/- per Month plus applicable taxes per EPOS within 7 days from the date of submission of Invoice.
- 5.5 EPOS charges shall be subject to an annual compound escalation of 10% at the end of every 12 Months from the Date of Commencement of Operation.
- 5.6 The Licensee shall pay to Kannur Airport simple interest on delayed payments at the rate of 12% (twelve percent) per annum for the period from due date.
- 5.7 If the Licensee defaults in the monthly payment for two consecutive months, Kannur Airport shall have the right to terminate the Contract without any compensation. In such event the Licensee shall vacate the premises and handover vacant possession of the premises within 7 days after termination, failing which Kannur Airport shall have the right to appropriate the Security Deposit.

6. ELIGIBILITY CRITERIA

6.1 Technical Eligibility

The parties fulfilling the following criteria are eligible to participate in the tender:-

- Recognized/Registered Car Rental/Travel Service Companies/ agencies wherein the vehicles are owned or leased to the bidder (SUV/Sedan) under a valid contract , are eligible to participate in this tender
- The bidder having same type of business for at least 01 year before the bid submission date are eligible to participate.
- These vehicles must be either in the name of the bidder with valid registration or taken on lease under a valid contract , the proof of which shall be submitted in a form acceptable to KIAL.
- Along with Technical Bid, the bidder is required to submit a declaration on their letter head stating that, they will be deploying minimum 50 nos. of cars exclusively for the purpose of operating pre- paid taxi services at Kannur Airport on a regular basis .

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- e) The Bidder may be an individual, proprietorship concern, partnership firm, or company under the Companies Act who meet the requisite eligibility criteria mentioned in clause 6.
- f) Consortiums/Joint Ventures are not permitted to bid
- g) Only one tender document shall be sold to a single party either a firm, company or an individual. A proprietor of more than one company or firm will be considered as single party and one legal entity. Only one tender document can be uploaded by a single party (either a firm, company or an individual)
- h) Any party either a firm, Company or an individual de-barred/blacklisted by Central Government Undertakings/Departments like; Railway, Defence, or any other Department or agency of Govt. of India & State Govt. from participating in the tender is not eligible.
- i) In case the information furnished by the bidder is found to be incorrect/false at any stage, the tender of such bidder is liable to be rejected and EMD will be forfeited besides debarring/black listing the bidder from participating in any other tender floated by Kannur International Airport for a period of 03 (Three)years.
- j) Self-attested copies of the PAN Card, GST Certificate, ESI and PF registration Certificate. In case any or all the provisions mentioned above are not applicable, the party should give a declaration to that effect. Non submission will not be considered as exemption. Kannur Airport reserves the right to confirm the legal applicability of the provisions before accepting the declaration of non-applicability as submitted by the party.
- k) Self-Attested copies of Memorandum and Articles of Association in case of Companies and Partnership deed in case of partnership firms.
- l) Any agency both present and past who have operated the pre-paid taxi service or any other services in Kannur Airport, will have to obtain a No Dues Certificate as on tender submission date from Kannur International Airport Ltd and submit the same along with the tender document. Non submission of No Dues Certificate of such bidder shall result in tender rejection and their tender will not accepted.
- m) Kannur International Airport Limited reserves to itself the right to reject the conditional tenders without assigning any reason thereto.
- n) Kannur International Airport Limited reserves to itself the right to reject any or all the tenders without assigning any reason thereof and /or call for fresh tender at the option of KIAL.

Note: Kannur International Airport reserves the right to verify, refer any document to the

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concerned authority for confirmation from case-to-case basis. Mere submission will not bind Kannur Airport to accept the documents as valid for opening of financial bid.

6.2 Financial Eligibility

- (a) The annual turnover of the bidder shall not be less than Rs.50 lakhs from similar business (prepaid taxi services at airports, taxi service at commercial establishments etc.)
- (b) The turnover details should be duly certified by a Chartered Accountant.
- (c) The turnover details for any one FY (FY 2020 – 21 / 2021 – 22/ 2022 – 23) during the last 3 financial years shall be considered for financial eligibility

7. SCOPE OF SERVICE

The scope of services for the bidder will include the following:

1. Kannur Airport shall provide the location to the Licensee on an as-is where is condition (bare space) for setting up, operating and maintaining the pre-paid taxi counters at Kannur Airport.
2. The Licensee shall use the location for the sole purpose of setting up, operating and maintaining the pre-paid taxi counters and shall ensure that the counters are designed and developed in accordance with good industry practices, applicable standards and specifications and operated to international standards in line with the image of the airport as envisaged by KIAL and any instructions issued by KIAL in this regard.
3. All fitting and fixtures needed for the counters shall be provided by the Licensee at his own cost. However, the licensee shall get all the material and design approved by KIAL in writing. The licensee shall use only quality products of international standards that are aesthetically appealing and functionally comfortable.
4. The Licensee shall seek the written approval of KIAL for all development, Civil and electrical works to be carried out in the location.
5. The licensee can charge 5% higher of the RTO approved rate. However, the licensee shall take prior approval from Kannur Airport for the rates to be levied from the passengers. The Licensee shall prominently exhibit the said approved charges at the counters.
6. Licensee shall not charge any additional amount from the passengers', other than mentioned in above Para (5) in the name of airport.
7. Auto/Auto taxis are not allowed to operate, however with prior approval from Kannur Airport the Licensee shall allow 10 no's of electric auto to operate within a radius of 6 km from Kannur Airport.

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8. The Licensee shall provide cars (SUV/Sedan) with good working condition, year of manufacture not before 01 Jan 2021.
9. Only taxis as per the list submitted by the licensee and is duly approved by the Managing Director shall be allowed to pick up passengers from the arrival area of terminal buildings. In this regard, the licensee shall provide each of the taxis as per the list submitted with stickers on each taxi depicting "Airport Pre Paid Taxi, Taxi number etc.,
10. Further addition/removal of taxis shall be carried with prior consent of Kannur Airport failing which penalty will be imposed as per clause 59 herein
11. All the taxis shall be allotted a unique number by the licensee, which shall be used for the purpose of booking in a sequential order.
12. It shall be the responsibility of the Licensee to put branding on each attached taxi with prior approval from Kannur Airport, depicting "Airport Pre-Paid Taxi Service, Taxi unique number & Contact no. of the Licensee".
13. The logo, emblem and letter head of Kannur Airport shall not be used in any advertisement or for any other purpose.
14. Taxi shall be booked in a sequential order by way of computerized booking and in order to capture sales data, machines shall be installed for computerized billing at prepaid counters.
15. The required infrastructure (Hardware & Software) shall be arranged by the Licensee. The hardware and software should be approved by KIAL IT Department prior to commencement of operation.
16. Kannur Airport reserves right to terminate the contract on any of following reported/observed misconduct
 - a. Theft of passenger belongings
 - b. Overcharging from passengers
 - c. Creating ruckus at the airport
 - d. Any act / misconduct, which brings disrepute to Kannur Airport, in any manner, as deemed fit by the competent authority.
17. Licensee undertakes to deploy sufficient manpower, vehicles to ensure 24X7 unhindered and smooth operations of their activities from Airport without anyway hampering passenger movement, usage of parking area& other facilities.
18. The Licensee shall comply with the provisions of applicable law as may be applicable to its employees including, but not limited to the Minimum Wages Act, the Employees State Insurance Act, Employees Provident Fund and Miscellaneous Provisions Act, Payment of Bonus Act, Contract Labour (Regulation and Abolition) Act, and all other applicable labour enhancements in terms of coverage, returns, record maintenance. KIAL will not be liable for

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any non-compliance on part of the licensee and only the licensee shall be held responsible for all legal consequences.

19. The Licensee shall be responsible for and shall pay any compensation to its employees payable under the applicable laws. The Licensee shall ensure that during the entire tenure of the contract and thereafter the employees and staff of the licensee shall make no demands or claims against KIAL for any payment whatsoever, and shall keep KIAL indemnified in relation to any such claims made against KIAL
20. Licensee shall be responsible for the upkeep of the taxis in a good condition. Drivers should be in proper uniform & display their identity card, issued by the licensee. Details of Driver/Owner of the Taxi along with their photograph, name & contact number must be displayed at a prominent place inside the taxi. Colour of Taxi should be in accordance with guide lines of local state transport department.
21. The Licensee shall permit KIAL or any of its authorized agent at all reasonable times to enter upon the location for the purpose of viewing the condition of the location(s).
22. Taxis should be parked in the designated parking area only.
23. Licensee shall ensure that all pick-ups must take place only at the designated pick-up points.
24. All vehicles shall be equipped with GPS tracking system and the licensee shall ensure that GPS connectivity and data is available till completion of each trip.
25. The Licensee should have a robust radio calling mechanism & taxis should come to the arrival ramp only when called.
26. Licensee will be provided with designated space for "Booking Counter" inside, outside the terminal building of the arrivals terminals.
27. Licensee shall take necessary stringent actions to prevent its drivers from picking up passengers/customers from areas other than designated pick-up points.
28. Licensee shall ensure that its associated drivers/counter staff are well behaved with the customers/ passengers. The Licensee shall conduct periodical behavioural training to counter staff/drivers. Name badge for the counter staff/drivers is mandatory.
29. The services provided by the licensee will be in a professional manner and in accordance with the policy applicable within the country and the licensee shall exercise reasonable diligence and professional skills and care in the performance of services and obligations under the agreement.
30. No taxi will be permitted to be utilized as a personal pick up vehicle. All taxi / pick-ups will be considered a commercial transaction and will be charged a fee as specified in the license.

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31. Licensee shall ensure that all vehicles/ drivers comply with Motor Vehicle Act 1988, as amended from time to time, provisions and relevant directives of R.T.O / Transport Commissioner especially valid commercial driving license / Registration certificate of vehicles / Insurance as per vehicle capacity and other applicable law.
32. The licensee shall maintain a suggestion / complaint register which shall be used at all times for making any feedback / suggestion / complaints in relation to the service. For addressing the feedback/complaints an email id and phone number shall be displayed in the counters/passenger's bill.
33. If any complaint is received by Kannur Airport from any passenger on any Taxi /services utilized for Airport pick-up, it must be shared with Kannur Airport by the licensee as and when required by Kannur Airport along with action taken report addressed within 3 (three) working days failing which, Rs. 1000/- per day for every excess day shall be charged as penalty.
34. The services provided by the agency / operator are on a non-exclusive basis.
35. The licensee will keep Kannur Airport indemnified against any claim from Vehicle owner, driver, passenger and third party for any loss suffered arising out of any breach of Letter of award / agreement, applicable laws and its obligation related to the same under the law.
36. Licensee shall protect, indemnify, and save harmless airport, and/ or its employees from any damage or penalty suffered, imposed, or incurred by reason of the violation, disregard, or breach of any applicable law, order, or regulation, or by reason of any act or neglect, or omission of Licensee, or by employee of the licensee in relation to the premises.
37. Licensee shall comply, at its own cost and expense, with all Central, State and Local laws now or hereafter in force, which may be applicable to the operation of its business, shall obtain and pay for all necessary licenses and permits; and shall pay all fees and charges assessed under all applicable laws and rules.
38. Licensee shall observe and comply with all rules and regulations which may from time to time during the term of this agreement be promulgated by Kannur Airport for the safety and security, care, operation, maintenance and protection of the Airport and all laws and rules and regulations applicable to the operation of Licensee business operations.
39. Kannur Airport shall strictly enforce its rules and regulations, including but not limited to the restrictions upon the solicitation of passengers and use of the commercial lane and staging areas, to prevent encroachment upon and / or unfair competition with the rights and privileges granted to Licensee under this license.
40. Licensee shall strictly comply & take necessary steps to prohibit its drivers / employees from using the Airport premises for following purpose:

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- a. Union gathering, illegal assembling and meetings, giving public speeches, or instigating other drivers for disruption of services;
 - b. Distributing leaflets, brochures, pamphlets or any other written or printed material pertaining to labour issues, Union issues or else;
41. Licensee shall not at any time, assign or transfer this license or any part hereof, or any right, power, or privilege hereunder granted.
 42. Compliance of RTO regulations, Motor Vehicle Act & all other regulations shall be the domain of the licensee & Kannur Airport shall be indemnified by the licensee from such obligation.
 43. The licensee has to ensure all the compliances including security compliances etc. within the business incubation period itself. Claim for additional business incubation period / gestation period or rebate on account of any non-compliance by the licensee within the incubation period / gestation period shall not be entertained by Kannur Airport at any stage.
 44. The total fare amount including service charges if any to be collected upfront from the customers at the booking counter only (preferably through digital mode such as Credit Card/Debit Card/Online booking/other digital wallets/apps etc.). No financial transaction between taxi drivers and passengers shall be entertained.
 45. Availability of system for enabling cashless / digital transactions is mandatory in following manner:-
 - a. Prominent display of static / dynamic UPI QR code on the Pre-paid taxi counter to enable customers to scan and pay.
 - b. Enabling acceptance of Debit / Credit Card (including Rupay) and UPI at Pre-paid taxi booth for receiving payments.
 - c. Providing facility for online booking of pre-paid taxi with easy payment modes such as UPI, Debit / Credit card (including Rupay), Internet Banking, e-wallets.
 46. In case of improper / wrong parking of vehicles other than designated pick-up points / vehicle parking area, misbehaviour, causing public inconvenience or any other violation of Kannur Airport rules, Kannur Airport shall impose a penalty of Rs. 500/- per instance per day up to 7 days & Rs.1000/- per day thereafter will be levied upon the licensee.
 47. The Licensee should take required necessary insurance for their men, material, property, structures, goods, merchandise etc. Kannur Airport will not be directly or indirectly responsible for any loss or damage.
 48. During the time of commencement of operation, the system installed at KIAL for billing purpose should have built in E-POS and should generate receipts automatically without

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manual intervention showing agency name, bill number, date/time, destination, distance, vehicle no., driver name, passenger name, rate per km, GST, total fare etc.

49. The Licensee shall allow authorized officers and representatives of KIAL to have access, at any time, to the billing system and no alteration/addition in the billing system are allowed without prior approval from Kannur Airport.
50. For capturing the sales data, KIAL must have interface with the software of the concessionaires and will automatically pick up their daily sales details. This interface will be done directly through KIAL or any third-party agency appointed by KIAL. The information required will include agency name, email id, bill number, date/time, destination, distance, vehicle no., driver name, phone no., passenger name, rate per km, GST, total fare etc. The Licensee shall enable KIAL or any third party appointed by KIAL access the data for the purpose of interface and shall not in any way restrict the access. The cost associated with this interface per POS has to be paid by the Licensee during the entire tenure of the contract. The approximate POS interface charge will be Rs.2000/- plus taxes per POS machine per month. This may also vary from time to time.
51. The Licensee shall maintain accurate, up to date, complete financial records and books of accounts in English in accordance with applicable law, generally accepted accounting principles in India and in a manner acceptable to KIAL, showing the gross sales and the net sales of the business conducted at the location.
52. The licensee has to submit a half yearly GTO (Gross Turn Over) statement showing entire taxi fare collection (including cash/digital mode) certified by the Chartered Accountant. Non submission of GTO statement as per timelines will attract penalty of 2.5 % of quoted MMG or Rs.20,000/- whichever is higher for each month.
53. Kannur Airport will undertake half yearly reconciliation of accounts based on the CA certified GTO statement and in case of any shortfall amount against such reconciliation, the agency has to make payment within 10 days of receipt of notice of payment/invoice from Kannur Airport.
54. The Licensee shall permit authorized officers and representatives of KIAL, or such agents appointed by KIAL to have access, at any time, to the books of accounts of the Licensee, records of individual items or other sources of information.
55. The Licensee shall not be entitled to any reduction or rebate in the contracted license fee (MMG) in the event of the Licensee being prohibited from rendering the services in the premises because of Government Laws/Rules/Regulations/Orders, strike in the airport, airlines reducing/suspending/cancelling their flights or temporary closure of airport due to any restriction imposed by customs or Security for any reason whatsoever which may affect the business of the licensee adversely, for any reason whatsoever.

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56. It shall be the responsibility of the Licensee to have the police verification of taxi owners/drivers. Licensee shall provide the details of taxis attached (taxi unique number and name, address, contact numbers) along with copy of police verification of taxi owners/drivers and RC copy of vehicles to Kannur Airport before commencement of license.
57. The Licensee has to obtain all requisite operating permits from competent authorities including BCAS security clearance at Licensee's own cost and shall, prior commencement of operation apply, pay for and comply with the conditions of any license or permits, and all other licenses, permits or approvals as may be required by any Governmental Authority under the applicable law.
58. The Licensee shall obtain all necessary permits/sanction of Central Govt./State Govt./Local Govt. bodies or any other statutory/regulatory body(ies) for the smooth operation of the services.
59. Penalties will be imposed on following violations by the Licensee:-

Sl No.	Description of Irregularities	Penalty
1.	Crowding of Taxi Drivers at the City Side of the Terminal Buildings	Rs.2,000/- in first instance. Rs.3,000/- in second instance. Rs.10,000/- in case of three or more instances within a month.
2.	Non-availability of Staffs at the Booking Counters	Rs.5,000/- per instance
3.	Non-availability conspicuous display of rate approved by Kannur Airport at Booking Counters	Rs.2,000/- per day
4.	Passenger Pickup from areas inside airport other than designated pick up points	Rs.2,000/- per instance
5.	Addition/Removal of Taxis without prior consent of Kannur Airport	Rs.10,000/- per instance
6.	Taxis not depicting "Airport Pre-Paid Taxi Service, Taxi unique number.	Rs.5,000/- per instance
7.	Misbehavior of taxi drivers with passenger(s) or any employee(s) of Kannur Airport/other agencies at the airport.	Rs.3,000/- per incident
8.	Charging passengers other than authorized rates	Rs.5,000/- per incident

60. The above penalties will be imposed based on verified passenger complaints/reports from Airport Terminal Manager.
61. The licensee may appeal to the Managing Director for reduction/cancellation of penalty and decision of the Managing Director in this regard shall be final and binding on the licensee.

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8. **PRICING POLICY**

- a. The licensee shall charge Taxi-fare from the passengers', as per the clause mentioned in Clause No. 7 (5). Licensee shall prominently exhibit the said approved charges at the counters.
- b. Licensee shall not charge any additional amount from the passengers', other than mentioned in above Para (a) in the name of airport.

9. **LABOUR REGULATIONS:**

The Licensee shall abide by the provisions of all applicable laws including the Minimum Wages Act, Labour Laws in respect of the services to be rendered under this contract. It is to be clearly understood by the bidder and intimated by him to his employees deployed for the purpose that this service agreement shall not constitute any relationship of employer/employee between Kannur Airport on the one hand and employees of the Licensee on the other. **The Licensee shall pay minimum wages of Centre to his working staff as notified from time to time by the Labour Commissioner**

If there is an increase in the minimum wages as per Central Government orders, the same shall be paid as applicable to the staff deployed by the bidder.

10. **EVENTS OF DEFAULT**

Event of Default means the Licensee Event of Default or KIAL Event of Default or both as the context may admit or require.

10.1 **Licensee Event of Default**

Save as otherwise provided in this NIT, in the event that any of the defaults specified below shall have occurred, and the Licensee fails to cure the default within the Cure Period of 30 (thirty) days, the Licensee shall be deemed to be in defaults (the "Licensee Event of Default"), unless the default has occurred solely as a result of any breach by KIAL or due to Force Majeure. The defaults referred to herein shall include:

- 10.1.1 Any representation or warranty of the Licensee furnished by the Licensee is found to be materially false or misleading or the Licensee is at any time in breach of such representation or warranty by the Licensee;
- 10.1.2 The Licensee abandons or manifests intention to abandon the operation and management of pre-paid taxi service or toll booth prior to the expiry of the one-half of the Contract Term;
- 10.1.3 The Licensee has failed to make any payment to KIAL within the period specified therefor in the contract document;

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- 10.1.4 Suo-moto suspension by the Licensee of the performance of its obligations under the contract for a period exceeding forty eight hours (except during the subsistence of an event of Force Majeure);
- 10.1.5 Failure by the Licensee to operate and maintain the pre-paid taxi service in accordance with the Applicable Laws and Applicable Permits;
- 10.1.6 Any breach by the Licensee of obligations set forth in the NIT
- 10.1.7 Cancellation, expiry, termination, or a breach by the Licensee of any Approvals required to carry out operations of pre-paid taxi service;
- 10.1.8 The Licensee directly or indirectly, undertakes or performs either itself or through agency, sub-contract, sub-concession or otherwise, any activity other than activities provided for/ envisaged under this Agreement.
- 10.1.9 Licensee assign, transfer or sub contract the concession to any third party
- 10.1.10 Failure of Licensee to comply with statutory and labour law requirements in accordance with the applicable laws.
- 10.1.11 The Licensee repudiates this agreement or otherwise takes any action or evidences or conveys an intention not to be bound by the Agreement;
- 10.1.12 A Change in the shareholding/ownership of the Licensee has occurred which would amount to change of Management
- 10.1.13 The Licensee is adjudged bankrupt or insolvent, or if a trustee or receiver is appointed for the Licensee or for the whole or material part of its assets that has a material bearing on the Contract;
- 10.1.14 The Licensee has been, or is in the process of being liquidated, dissolved, wound-up, amalgamated or reconstituted in a manner that would cause, in the reasonable opinion of KIAL, a material adverse bearing on the Concession;
- 10.1.15 The Licensee submits to KIAL any statement which has a material adverse effect on KIAL's rights, obligations, or interests and which is false in material particulars; or
- 10.1.16 The Licensee has failed to fulfil any obligation, for which failure Termination has been specified in this Agreement.

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II. KIAL event of Default

II.1 In the event that any of the defaults specified below shall have occurred, and KIAL fails to cure such default within a Cure Period of 45 (forty five) days or such longer period as has been expressly provided in the Agreement, KIAL shall be deemed to be in default of this Agreement (the " KIAL Event of Default") unless the default has occurred as a result of any breach of this Agreement by the Licensee or due to Force Majeure. The defaults referred to herein shall include:

II.1.1 KIAL commits a material default in complying with any of the provisions of this Agreement and such default has a material adverse bearing on the Licensee or

II.1.2 KIAL repudiates this Agreement or otherwise takes any action that amounts to or manifests an irrevocable intention not to be bound by the contract; or

II.1.3 In the event of Licensee committing any default in the terms and conditions of the Licence KIAL shall have the right to debar the Licensee from participating in future tenders.

12. TERMINATION OF CONTRACT

(a) Normal Termination:

The contract will deem to be terminated on the last date of contract unless the extension or renewal is approved by Kannur Airport on or before the last date and communicated to the Licensee in writing and duly accepted. The Licensee will continue to be liable for payment of monthly guarantee along with the delayed interest (at the rate as mentioned in clause 5.6) till the same is settled. The Licensee cannot claim that the dues is time barred or ultra vires even after the contract is deemed to have terminated by operation of this clause.

(b) Termination for Licensee Event of Default

Without prejudice to any other rights or remedies which Kannur Airport may have under this Contract, upon occurrence of Licensee Event of Default, Kannur Airport shall be entitled to terminate this Contract; provided that before such Termination, Kannur Airport shall by a notice, inform the Licensee of its intent to terminate the Contract and grant 45 (Forty five) days to the Licensee to make a representation, and may after expiry of such 45 (Forty five) days, whether or not it is in receipt of such representation, terminate the Contract.

(c) Termination for convenience:

Either party, Kannur International Airport Limited on one part and the Licensee on the other part can serve the notice for termination by giving 90 days' notice. However, The
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Licensee cannot terminate during the minimum operation period of 18 months. The notice by Kannur Airport to be served only after obtaining the approval of the acceptance authority. Similarly, the notice given by the Licensee should be approved by the acceptance authority. However, the date on which notice was received at Kannur International Airport Limited will be the commencement of the notice period and the administrative time required for the approval will not be added. If the Licensee has served the termination notice, then the Licensee is liable to pay liquidated charges. The liquidated charges will be equal to the amount 4 months if the contract period served is between 50% period but is less than 75%. If the period served exceeds 75% and the period remaining is more than the required notice period for normal termination the liquidated damages will be equivalent to 3 months current monthly minimum guarantee.

(d) Termination for regulatory / legislative or supervisory requirements:

If any provision on law or legislation of India makes it mandatory to stop/prohibits the continuation of any contract at any particular location or otherwise then it will deem to be closed from the date of such enactment. No compensation is payable by Kannur Airport.

(e) If the Licensee defaults in monthly payment for two months, Kannur Airport shall have the right to terminate the contract without any compensation.

(f) The Licensee shall not terminate the contract before the expiry of the period of the contract except by giving 60 days' notice in writing, otherwise the Licensee shall be liable to pay to Kannur Airport (without any demur or question) such amount of money as Kannur Airport may decide as due to it by the Licensee. The contract can be terminated by Kannur Airport by giving 60 days" notice in writing without assigning any reason thereto.

(g) In the event of any default, failure, negligence, or breach, in the opinion of Kannur Airport on the part of the Licensee in complying with all or any of the conditions of the contract, Kannur Airport will be entitled and be at liberty to determine the contract forthwith and resume possession of the premises without payment of any compensation or damages and also forfeit in full or in part the amount deposited by the Licensee for due performance.

(h) On termination of contract under clause (g) above, the Licensee shall withdraw all vehicles from Airport premises and close operation of Prepaid taxi counter and hand over vacant possession of the site to Kannur Airport.

13. JURISDICTION OF COURT

All dispute or difference arising out the NIT and contract entered into between Kannur Airport and Licensee, shall be governed by the Laws of India for the time being in force and shall be subjected to exclusive jurisdiction of Court at Kannu

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Annexure – I

NIT Document Fee & EMD Submission: Compliance Statement

(To be submitted in Envelope A: Technical Bid)

Name of Work	NIT Document Fee	EMD	“Yes” for Complied & “No” for not complied
Operating & Managing Pre-Paid Taxi Services at Kannur International Airport	Rs.8,850/- (including GST)	Rs.2,00,000/-	

Authorized Signature:

Name of the Signatory:

Name & Address of the Bidder:

Official Seal & Date:

Signature & Seal of Bidder

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Technical Compliance Statement

(This compliance statement duly filled, along with scanned copies of the documents to be submitted in Envelope A: Technical Bid)

Sl. No.	List of Documents	“Yes” for Complied & “No” for not complied
1.	Tender Document Fee & EMD submission compliance statement as per Annexure I	
2.	Duly filled in technical compliance statement as per Annexure II with supporting documents	
3.	Pan Card (self-attested) GST Registration certificate (self-attested) ESI, PF Registration certificate	
4.	Annexure-III Letter comprising the bid	
5.	Annexure -IV- Details of Bidder	
6.	Annexure-V- Undertaking for not been blacklisted	
7.	Turnover details duly certified by Chartered Accountant	
8.	Copies of documents in r/o Eligibility Criteria required a) Copy of Award Letter/Agreement executed for relevant business. b) Work Completion Certificate	
9.	Self-attested copies of Company Registration Certificate, Memorandum and Articles of Association (If applicable)	
10.	Power of Attorney for signing of bid as per Annexure-VI.	
11.	Signed and stamped copy of NIT along with its annexures/corrigendum/documents etc.	

Authorized Signature:

Name of the Signatory:

Name & Address of the Bidder:

Official Seal & Date:

Signature & Seal of Bidder

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Letter comprising of bid-Acceptance of terms and conditions of Kannur Airport
(To be submitted on the letterhead of the bidder)

Date:

To,
The Managing Director,
Kannur International Airport Limited
Kannur International Airport P.O
Mattannur, Kannur – 670708

Sub: NIT for Operating & Managing Pre-Paid Taxi Services at Kannur International Airport
Dear Sir,

We refer to your advertisement inviting Notice Inviting Tender in relation to Operating & Managing Pre-Paid Taxi Services at Kannur International Airport

We have read and understood the contents of the Notice Inviting Tender (NIT) and wish to hereby submit our bid in relation to the selection of agency(ies) for the said services at Kannur International Airport mentioned in the above document.

We confirm that we satisfy the eligibility criteria (Basic, Technical and Financial Eligibility Criteria) set out in the relevant sections of the NIT. The duly attested and certified documents, establishing that we satisfy each of the eligibility criteria, are enclosed.

This NIT is unconditional and unqualified.

All information provided in the NIT and in the Annexures are true and correct and all documents accompanying this NIT are duly certified true copies of their respective originals.

This statement is made for the express purpose of providing the required information to ultimately participate in the process for awarding Operating & Managing Pre Paid Services at Kannur International Airport

We confirm that the information contained in this letter or any part thereof, including its exhibits, and other documents and instruments delivered or to be delivered to Kannur Airport are true, accurate, verifiable, and complete. This letter includes all information necessary to ensure that the statements therein do not, in whole or in part, mislead Kannur Airport in its selection process.

We fully confirm and agree that on verification of the documents, if it is found that any information provided here is found to be misleading, which would unduly favour our company in the short-listing process, we are liable to be eliminated from the selection process or termination of the contract during the contract period.

We further undertake to provide additional information or document(s), if any, sought by Kannur Airport during the selection process.

Signature & Seal of Bidder

Kannur International Airport Limited
CIN: U63033KL2009PLC025103

Registered Office: Kannur International Airport Ltd., Kannur International Airport P.O.,
Mattannur, Kannur – 670 708

Phone: +91 490 2481000, Web: www.kannurairport.aero

We hereby confirm and agree that Kannur Airport shall, without any limitations, have the right to utilize any and all the information provided along with this Notice Inviting Tender or provided later at the request of Kannur Airport can be shared with the Advisors, Agents, and Officers of Kannur Airport.

We understand that we are liable to be eliminated from the selection process if any association is revealed that may give rise to conflict of interests.

Should we be selected to execute this work, we agree to be engaged with this work for a period of years.

We acknowledge the right of Kannur Airport to reject our proposal without assigning any reason or otherwise and hereby waive our right to challenge the same on any account whatsoever.

We declare that we have examined, and have no reservations about, the NIT document, including any Addendum, if issued by Kannur Airport later.

We, hereby irrevocably waive any right which we may have at any stage in law or otherwise to challenge or question any decision taken by Kannur Airport in connection with the shortlisting of interested parties or in connection with the selection / bidding process itself.

We confirm that we have no disqualification, nor we have been debarred or blacklisted in participating in bidding process by any Authority or Court of Law during the past 3 years and no such disqualification is subsisting.

We hereby confirm that we do not have any conflict of interest as per NIT. We agree and undertake to abide by all the terms and conditions of the NIT document.

It is hereby confirmed that we are entitled to act on behalf of our company/firm/organization and empowered to sign this document as well as such other documents, which may be required in this connection.

Yours faithfully,

Date:

Place:

Signature of the Authorised Signatory:

Name and designation of the Authorised Signatory:

Signature & Seal of Bidder

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DETAILS OF THE BIDDER

(To be submitted on the letterhead of the bidder)

1. (a) Name:

(b) Registered office address of the corporate headquarters and its branch office(s):

(c) Dates of incorporation and commencement of business:
2. Brief description of the Interested Party - details of its main lines of business:
3. Details of individual(s) who will serve as the point of contact/ communication for/with Kannur Airport:
 - (a) Name:
 - (b) Designation:
 - (c) Company:
 - (d) Address:
 - (e) Telephone Number:
 - (f) E-Mail Address:
4. Of the Authorised Signatory on behalf of the bidder
 - (a) Name:
 - (b) Designation:
 - (c) Address:
 - (d) Phone Number:
5. Please indicate whether the Interested Party is related to any Director or any key personnel of Kannur Airport. If “yes” please furnish details including details of the relative in Kannur Airport.

Signature & Seal of Bidder

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UNDERTAKING FOR NOT BEEN BLACKLISTED

(Duly filled in the letter head of the bidder)

We do hereby undertake that our firm or its partners or Directors and our Indian Associates have not been blacklisted or any case is pending or any complaint regarding irregularities is pending, in India or abroad, by any Global International body like World Bank/International Monetary Fund/World Health Organization etc. or any Indian State/Central Governments Departments or Public Sector undertaking of India.

Date: Signature of the bidder with seal

Signature & Seal of Bidder

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Power of Attorney for Signing of Bid

Know all men by these presents, We, _____ (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorise Mr./ Ms _____ (Name), son/daughter/wife of _____ and presently residing at _____, who is presently employed with us and holding the position of _____, as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our bid for "Operating & Managing Pre-Paid Taxi Services at Kannur International Airport" work proposed by the Kannur International Airport Ltd (the "Authority") including but not limited to signing and submission of all applications, bids and other documents and writings, participate in bidders' and other conferences and providing information / responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts including the Contract and undertakings consequent to acceptance of our bid, and generally dealing with the Authority in all matters in connection with or relating to or arising out of our bid for the said Work and/or upon award thereof to us and/or till the entering into the Contract Agreement with Kannur Airport.

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things lawfully done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds, and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, _____, THE ABOVE-NAMED PRINCIPAL HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS DAY OF, _____ 2023.

For _____

Signature

Name, Title & Address

Witnesses:

- 1.
- 2.

Signature & Seal of Bidder

Kannur International Airport Limited

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Accepted [Notarised]

Signature

Name, Title & Address

Notes:

- *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the charter documents of the executant(s) and when it is so required, the same should be under common seal affixed in accordance with the required procedure.*
- *Also, wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a resolution/power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.*
- *For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and Notarised in the jurisdiction where the Power of Attorney is being issued.*

Signature & Seal of Bidder

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FINANCIAL BID
(To be submitted in Envelope B: Financial Bid)

Name of Work: NIT for Operating & Managing Pre-Paid Taxi Services at Kannur International Airport

Name of Work	Quoted Minimum Monthly Guarantee (MMG) in figures	Quoted Minimum Monthly Guarantee (MMG) in Words
Operating & Managing Pre-Paid Taxi Services at Kannur International Airport		

Note: The above quoted rates are excluding all applicable taxes.

Authorized Signature:

Name of the Signatory:

Name & Address of the Bidder:

Official Seal & Date:

Signature & Seal of Bidder

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