

NOTICE INVITING QUOTATION (NIQ)

Sealed Quotations are invited by the office of the Managing Director, Kannur International Airport Limited, Kannur International Airport (P O), PIN - 670 708, Mattannur for the work of “ Maintenance of landscaping work at the Carparking area including deployment of all the required manpower, fertilizers, pesticides etc. as decided by Engineer In Charge and as directed as per the terms and conditions.”

Cost of the Document : Rs 1,180/-

EMD : Rs 14,700/-

The interested parties may collect the prescribed Quotation forms from 22/02/24 to 06/03/24 during 10 AM to 6 PM , from the office of DGM, Engineering, Kannur International Airport Limited, Kannur International Airport (P O), PIN- 670 708 or can be downloaded from our website www.kannurairport.aero under Tenders and Notifications .

1. Quotation shall be submitted on or before 06/03/24 up to 2.30 PM to the office of the DGM , Engineering, Kannur International Airport Limited, Kannur Airport (P O), PIN- 670 708
2. The Quotations will be opened on 06/03/24 at 3.00PM.

Scope of work: Maintenance of landscaping work at the following area(Also refer Annexure C)

- 1) Carpark area landscaping – 3,360 sqm
- 2) Future carpark area – 14,350 sqm
- 3) Island on both sides of steps leading to arrival from Carpark – 582 sqm
- 4) Landscaped area around the Migflight – 136 sqm
- 5) Landscaped area on both sides of steps leading to arrival from Carpark - 668 sqm

Eligibility Criteria

1. The bidder must have successfully completed any similar work of minimum value of Rs 5 lakhs in a single tender/quotation with a reputable firm during last 5 (Five) years preceding last date of month of bid submission. (Similar work means landscaping work , landscaping maintenance work etc.)
2. The Bidder must have GST registration certificate and Permanent Account Number of Income Tax.

GENERAL TERMS AND CONDITIONS

1. The sealed cover containing quotation in two envelopes (Envelop-1 shall contain the Unconditional acceptance letter, Experience Certificate, Tender Fee and EMD and Envelop 2 shall contain Financial bid and signed NIQ document) duly filled in all aspects and superscribed as “Maintenance of landscaping work at the Carparking area including deployment of all the required manpower, fertilizers, pesticides etc. as decided by Engineer In Charge ” shall be submitted to the Office of the DGM, Engineering, Kannur International Airport Limited, Kannur International Airport (P O) , Pin - 670 708. The envelope number shall be written on each envelope.
2. Cost of document and EMD shall be submitted as a demand draft for Rs 1,180/- and Rs 14,700/- respectively drawn from a nationalized or scheduled bank but not from Co-operative or Gramin

bank in favour of “Kannur International Airport Limited” payable at Mattanur. If the successful bidder failed to start the work or withdraw their offer, the EMD shall be forfeited.

3. The EMD of the unsuccessful bidders shall be returned after the award of work. The EMD of the successful bidder shall be retained by Kannur Airport which will be adjusted in Security Deposit.
4. The last date of submission of quotation is at 1430 hrs on 06/03/2024. The bid shall be opened on the same day at 1500 hrs.
5. The intending bidder shall visit the site and make himself thoroughly acquainted with the site condition, nature and requirement of works, equipment required for the work, nature of labor required, access and storage of materials and removal of wastes etc. The bidder should quote taking into account the entire site conditions including traffic restrictions for movement inside the airport, transport etc. for proper execution of work. The bidder will not be entitled to any claim of compensation for difficulties faced or losses incurred on account of any site condition.
6. The contractor shall study the Schedule of Quantities and shall be deemed to have full knowledge of the work before quoting.
7. For any clarification/site inspection, DGM (Engineering) may be contacted.
8. The rate shall be quoted both in figures and words. If a discrepancy is found between the rates in figures and in words, then the rates which correspond with the amount worked out by the contractor shall unless otherwise proved be taken as correct. If the amount of an item is not worked out by the contractor or it does not correspond with the rates written either in figures or in words, then the rates quoted by the contractor in words shall be taken as correct. Where the rates quoted by the contractor in figures and words tally, but the amount is not worked out correctly, the rates quoted by the contractor will unless otherwise proved be taken as correct and not the amount. In the event no rate has been quoted for any items(s) leaving space both in figure(s) word(s), and amount blank, it will be presumed that the contractor has included the cost of this /these items in other items and rate of such item will be considered as zero and work will be executed accordingly
9. The rate(s) must be quoted in decimal coinage. Amounts must be quoted in full rupees by ignoring fifty paise and considering more than fifty paise as rupee one.
10. The quoted amount shall be exclusive of GST . but inclusive of all other charges including transportation . GST shall be reimbursed after producing GST invoice , subject to applicability.
11. Unconditional acceptance letter is attached as Annexure- A which is to be signed and submitted along with the quotation
12. Schedule of Quantities is attached as Annexure-B
13. KIAL reserves the right to accept or reject any or all application without assigning any reasons. KIAL also reserves the right to call off tender process at any stage without assigning any reason
14. The contractor shall ensure the safety requirements laid down by the local Authority and/or the National building code. The contractor shall be responsible and he should indemnify Kannur International Airport for all injury/death to the workmen, person, animals, things or any other

damage to the surrounding properties which may arise from the operations, carelessness, accident or neglect of himself or any of his workmen.

15. Terms of Payment :

- Payment for landscaping maintenance will be released every month, after statutory deductions.
- Security deposit of 10% of the total bill amount will be deducted from the bill and same shall be released after six months from the date of completion of the work without any interest
- Earnest money submitted by the successful bidder shall be adjusted in the security deposit.

16. Documents to be submitted along with the Quotation

- Cost of document, EMD and Acceptance letter in Envelope-1
- Documentary proof (Xerox copy) of PAN card and GST registration in Envelope-1
- Work order copy and Completion Certificate copy of similar work in Envelope - 1.
- NIQ document duly sealed and signed in Envelop-1
- Financial bid (Annexure B) in Envelop - 2.
- Envelope-1 shall be super scribed as Envelope-1 & Envelope-2 shall be super scribed as Envelope -2. These envelopes together shall be enclosed in another envelope & it shall be super scribed as "Maintenance of landscaping work at the Carparking area of Kannur International Airport"

17. Stipulated start of work will be reckoned from the day after date of issue of Award letter.

18. The quotation Accepting Authority shall be the Managing Director, KIAL

19. The Contract Agreement shall be executed on a Non-Judicial Stamp Paper of value Rs.200/- (Rupees Two Hundred only) and the cost of the stamp paper shall be borne by the successful bidder.

20. The successful tenderer/Contractor, on acceptance of his quotation by the Accepting Authority, shall, within 10 days from the stipulated date of start of work, sign the Contract consisting of NIQ, all documents including drawing if any, forming the Quotation as issued at the time of invitation of quotation and acceptance thereof together with any correspondence leading thereto.

21. If there are varying or conflicting provisions made in any one document forming the part of the contract, the accepting Authority shall be the deciding Authority with regard to the intention of the document and his decision shall be final and binding on the Contractor.

22. For any dispute arising out of this Agreement/Contract, only the Courts in Thiruvananthapuram/Kannur shall have jurisdiction to entertain such disputes.

23. The scope of work is attached as Annexure C

24. The Drawing is enclosed as Annexure D

25. The bidder has to do detailed study about the requirement and methodology technology required for completion of the work.

26. Duration of the contract is one year from the start of work.

27. Water can be taken from KIAL line , but the flexible pipe wherever required to be provided by the contractor.
28. Rate shall be quoted as per **Annexure B** of this Quotation.
29. The parties should submit the quotation preferably in their letter head mentioning the name ,status /designation of the signatory, full address with Telephone No ./Mobile No. Envelopes shall be sealed and signed with name and address of the contractor superscribed as “ Maintenance of landscaping work at the Carparking area”.
30. The quotation will be valid for a period of three months from the date of opening.
31. Tender fee shall be Rs 1,180/- and EMD shall be Rs 14,700/-
32. The Quotation will be opened on : 06/03/2024 at 1500Hrs

Managing Director

To be attached in Envelope -1

Annexure A

UNCONDITIONAL ACCEPTANCE LETTER

To
Managing Director
Kannur International Airport Limited,
Mattannur
Pin - 670 708

Sub: Acceptance of KIAL's quotation conditions.

I/ we are in receipt of the quotation documents for the work "Maintenance of landscaping work at the Carparking area including deployment of all the required manpower, fertilizers, pesticides etc. as decided by Engineer In Charge " at Kannur International Airport.

We hereby unconditionally accept the terms and conditions of KIAL mentioned in NIQ entirely. Any conditions submitted by us stands automatically withdrawn.

Yours faithfully

(Name and Signature of the bidder)

Annexure B

Name of work: Maintenance of landscaping work at the Carparking area including deployment of all the required manpower ,fertilizers, pesticides etc. as decided by Engineer in Charge.

SCHEDULE OF QUANTITIES					
SI No	Item description	UOM	Qty	Rate (Rs)	Amount (Rs)
1	Maintenance of existing landscape provided at car park area, future car park area , Island on both sides of step leading to arrival from Carpark , landscaped area around the mig flight, landscaping along the left side and right side of the steps near the carparking area and landscaping along the right side of the steps up to 2 feet width (Total - 80Rm) leading to arrival from carparking including daily watering, removal of weeds, maintaining the plants healthy, cutting the plants to proper shape and applying manure as per the standard practice. The rate shall include labour, manure, tools, materials etc. complete.	Month	12		
					Total Amount in Rupees
					Total Amount in Words

*GST shall be extra.

Scope of work

The scope of work includes but not be limited to the following

1. Maintaining & upkeep the entire horticulture works in the car parking including all plants /trees / shrubs/ hedges etc. in good & healthy conditions.
2. Providing necessary consumables like manure, soil, fertilizer, pesticides.
3. Replace the dried & diseased plants regularly.
4. The Contractor may set-up Nursery to make additional plants for replacement.
5. Daily watering of plants
6. Regular pruning of plants at desired height and shape.
7. Removal of weeds from the entire carpark area and dispose the same at designated location.
8. The Contractor shall take all necessary precautions to prevent or eradicate any outbreak of disease or insect attack.
9. To protect the plants from diseases the contractor shall provide periodic spraying of selected fungicides and pesticides.
10. If required, the agency shall bring the horticulture expert to the site for taking expert opinion (Minimum Two times in an year)
11. The agency shall ensure minimum wages and other statutory compliance for the workers engaged.
12. Payment will be done only monthly.
13. Photographs of the plants maintained to be submitted once in two months.
14. The whole horticulture works must be free from weeds always and workers to be engaged accordingly.
15. Pesticides if required can be used but only eco-friendly material only to be used.
16. Penalty shall be imposed in case the following deficiency are noticed.
 - a) Plants are grown without proper pruning
 - b) Weeds are grown up above the plants
 - c) The health of the plants are seen unsatisfactory and growth is affected
 - d) Plants got dried up
 - e) The waste materials and removed weeds and leaves not disposed properly
 - f) The replacements of plants not done within 3 days of written instruction.In each of the above lapse Rs 200/Days shall be levied as penalty.
17. Future carparking area to be maintained properly .
 - a. Grass cutting to be done periodically
 - b. Watering of trees planted to be done daily
 - c. Manure , soil and fertilizer to be added as and when required

Annexure -D

