

NIQ Ref No : KIAL/NIQ/OPS/2021/001

NOTICE INVITING QUOTATION

FOR

SETUP AND OPERATE COVID-19 RAPID-PCR
TESTING FACILITIES

at

KANNUR INTERNATIONAL AIRPORT

PO Kara Peravoor, Mattannur

Kannur (Dist)

Kerala

Phone: 0490-2481000

Email : tenders@kannurairport.aero

June - 2021

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NOTICE INVITING QUOTATION (NIQ) FOR CONDUCTING RAPID-PCR COVID-19 TESTS FOR DEPARTING INTERNATIONAL PASSENGERS AT THE DEPARTURE TERMINAL OF KANNUR INTERNATIONAL AIRPORT

1. Signed quotations, for setting up Covid-19, Rapid-PCR testing facility at Kannur Airport's international Departure side are invited by Managing Director, Kannur International Airport Limited (Kannur Airport).
2. The last date of receipt of Quotations shall be upto 1 July 2021 at 1800 hrs and the Quotations shall be opened on 2 July 2021 at 1000 hrs. at Kannur International Airport in presence of the intending agencies/their authorized representatives who wish to be present.
3. Kannur Airport reserves the right to accept/reject the Quotation without assigning any reason.
4. EMD amount is Rs.50,000/- to be transferred to Kannur Airport's a/c via NEFT to following a/c:

Beneficiary Name	Kannur International Airport Ltd
Account Number (CA)	0782073000000001
Bank Name	South Indian Bank Ltd, Mattannur, Kannur, Kerala
IFSC Code	SIBL0000782

5. Quotations of agencies who are not remitted EMD shall not be considered.
6. The Quotations must be submitted through soft copy only.
The bids should be submitted in PDF format and emailed to tenders@kannurairport.aero on or before 1 July 2021 6 pm. The bid file should be password protected. Password for the bid file should be forwarded 30 minutes prior to the time of opening the Bids. It is the responsibility of bidder to remember the password and share the same at the time of Financial Bid Opening. If the bidder is unable to share the password at the time of opening, their bid will be rejected. The agencies who want to submit the physical quotation may submit the same at the office of Kannur International Airport on or before 1 July 2021 at 6 pm as per the address given.

GENERAL TERMS & CONDITIONS

NAME OF WORK: SETTING UP FACILITY FOR CONDUCTING RAPID-PCR COVID-19 TESTS FOR DEPARTING INTERNATIONAL PASSENGERS AT THE DEPARTURE TERMINAL OF KANNUR INTERNATIONAL AIRPORT

1. Location: a) International Departure side for Setting up a) testing facility/lab- 10 sqm (A/C area) -approx b) Sample collection counters at Departure Area
2. Period: Initially Three (3) months and extendable further based on mutually agreeable terms and conditions.
3. Gestation period: The agency has to set up testing facility within 48 hrs from the award letter failing which KANNUR AIRPORT reserve the right to forfeiture of EMD and cancel the award.
4. Eligibility Criteria for participating in the quotation.
 - i) ICMR and NABL accredited Labs/agencies only will be shortlisted by KANNUR AIRPORT eligible to participate in the quotation.
5. Agencies are requested to satisfy themselves about their capabilities to set up the facilities as per timelines given SI No.3 above and submit their quotation accordingly.
6. No quotation shall be considered from firm/company/agency falling under the following categories:
 - a) Debarred/blacklisted by any organisations/Dept. of Government of India, State Government and PSUs.
 - b) Parties either individual or a business establishment, who has been ordered by a court of law to pay the outstanding dues of KANNUR AIRPORT at any of the airports as a whole and has not paid such dues to KANNUR AIRPORT. The associated firms/subsidiaries of such defaulting parties shall also not be eligible for consideration of tender
7. The selection of successful agency shall be based on the highest quoted % of revenue share payable to Kannur Airport. The test rate chargeable from one passenger should not be more than Rs 3000/- or the charges fixed by ICMR/Govt of Kerala whichever is lowest. Over and above the quoted rate the agency shall pay the utility charges towards electricity and water on actual to Kannur Airport.
8. The successful agency shall submit a weekly collection report/Revenue statement (i.e. weekly GTO statement) in the prescribed format certified by the agency on its letter head and submitted to KANNUR AIRPORT on every week.
9. All the charges/rental/revenue share etc. are exclusive of GST and other taxes, as applicable from time to time.

10. Any violation of Govt./KANNUR AIRPORT Guideline or overcharging will lead to cancellation of the license.
11. In case the Govt of Kerala prescribes any downward revision in Rapid- PCR testing charges after the award of license by KANNUR AIRPORT then the same will prevail over the maximum rate mentioned in the NIQ.
12. It is the responsibility of the agency to collect the agreed rates from passengers/end users and KANNUR AIRPORT shall not be responsible towards payment of COVID-19 test charges whatsoever it may.
13. The agency shall submit a daily report by email to terminalmanager@kannurairport.aero with following details:-
 - i) The number of samples collected.
 - ii) Name and address of pax/users with Mobile number.
 - iii) Details of COVID-19 Positive/Negative report.
14. No advertising / branding shall be permitted. Only signboard indicating the logo and the name of the agency and type of test facilities shall be permitted to be displayed. The maximum size of the signboard should not exceed the fascia having maximum area of 4 Sq.ft.
15. Agency shall obtain approval from KANNUR AIRPORT before installing the signboard.
16. The successful bidder(s) are liable to pay all Govt. Taxes/GST (presently @18%) applicable at the rates declared by Govt. of India / State Govt. / Union territory from time to time.
17. KANNUR AIRPORT reserves the right to grant such permission (additional license for similar facility) and the licensee shall have no objection whatsoever.
18. The prospective bidder(s) are requested to read / study the terms & conditions of subject NIQ document and may visit the site / airport before participating in the subject NIQ and may satisfy themselves before submitting sealed offer. Request for reduction in license fee at any stage shall not be entertained by KANNUR AIRPORT.
19. The successful bidder has to ensure that the Police verification/antecedents verification of their employees as per guidelines of BCAS is available before applying for Airport Entry Passes (AEP) in favour of their employees. Charges applicable for issue of Airport Entry Passes of their employees shall be borne by the licensee.
20. The successful tenderer shall be responsible for obtaining temporary Airport Entry Permit for operating in the terminal and may coordinate with the Security Department of KANNUR AIRPORT in this regard.
21. The genuineness of equipment's/infrastructure for sample collection and its report is the responsibility of the agency. The test results should be made available to the passenger well before the timelines fixed by the concerned airlines.
22. The onus of authenticity of the test report lies with the agency.

23. The agency has to compulsorily follow all the Covid-19 testing protocol of Govt of Kerala /GoI/ICMR as the case may be.
24. The staff engaged for sample collection should be certified/trained as per Government norms.
25. The agency is responsible for upkeep/cleanliness and maintenance of the space on daily basis.
26. No tie-ups/franchisee/sub licensing arrangements will be allowed and the selected agency has to directly operate the counter under their brand name.
27. The contract can be terminated by KANNUR AIRPORT by giving 7 days of notice, without assigning any reasons thereto.
28. KANNUR AIRPORT reserves the right to reject any or all Quotations without assigning any reason or to be negotiated with any of the agency.
29. The % quoted by the agency/firm/company shall be firm throughout the contract period and shall be exclusive of taxes/GST.
30. The selected Firm/Agency/company shall start the said work from the date as decided by Kannur Airport.
31. In case of any dispute where legal action is compelled to be initiated by any of the party, jurisdiction of the court shall be Kannur district.
32. In case of any other related diagnosis tests are required same can be provided as per approved rates with prior approval of KANNUR AIRPORT.
33. The followings are to be completed within a period of 2 days;
 - a) Acceptance of the offer i.e. LOA.
 - b) Payment of refundable Security Deposit equivalent to Rs.1,50,000/- (Rupees One Lakh Fifty Thousand) in form of DD/ RTGS/ NEFT in favour of Kannur International Airport, payable at Kannur. EMD of the successful tenderer will be adjusted against the security deposit.
 - c) All the payments are to be done in the form of NEFT / RTGS or Demand Draft in favour of Kannur International Airport, payable at Kannur.
34. The successful agency shall comply with the guidelines issued by the State Government/ Central Government from time to time of the said matter related to RT-PCR Testing/RT-PCR Test Reports.
35. Security deposit will be refunded subject to clearance of all the dues payable to KANNUR AIRPORT before vacation of the premises.
36. KANNUR AIRPORT shall raise bill on every week. The agency has to make the payment within two days of receipt of the bill, failing which interest on delayed payment at the rate of 9% per annum shall be charged from the due date for delay period of up to 30 days and if delay

is more than 30 days, then interest at the rate of 18% per annum shall be charged from the due date, for entire delay period.

37. Recycling of waste materials: The selected agency shall collect, sort and separate into such categories as may be legally required or stipulated by State Health dept and as per Covid-19 safety protocols etc. Responsibility of disposal of all waste (including bio-waste) generated during this testing process rests solely with the selected agency and they shall follow all the guidelines issued by GoK.
38. The selected agency is responsible and accountable for the compliance of the various law of the land relate to dealing with “hazardous substance” which shall mean any hazardous ,toxic or dangerous substance, waste or material that is regulated under any union, state, or local statute, ordinance or regulation relating to environmental protection ,contamination or clean up.
39. Notwithstanding the expiration or termination of the award of license/agreement, the successful agency agrees to and shall defend ,indemnify and hold the Kannur Airport of India free and harmless from any and all the claims, causes of action, regulatory demands ,liabilities, fines, penalties, losses and expenses including without limitation, clean up or other remedial costs(and including attorney’s fees, costs, and all other reasonable litigation expense when incurred and whether incurred in defence of actual litigation or in reasonable anticipation of litigation),arising from the existence or discovery of any hazardous substance on the facilities resulting from a violation of the terms of this section or the migration of any Hazardous substance from the facilities to other property or into surrounding environment that is the result of a violation of the terms this section, whether (a) made, commenced, or incurred during the term of this agreement or (b) made ,commenced ,or incurred after the expiration or termination of this agreement if arising out of an event occurring during the term of the agreement.

General Information / Guidelines

1. Quotation document is a non-transferable and to be submitted duly signed as per the timelines given here.
2. Firm/Agency/company must use NIQ document provided by KANNUR AIRPORT through their website www.kannurairport.aero. The address of the firm/company/agency submitting the Quotation should also be indicated on all documents.
3. Bid shall contain the following documents (duly signed by authorized person):
 - i) Copy of Valid GST/PAN.
 - ii) Copy of EMD payment proof.
 - iii) Copy of the Document related to ICMR approval for COVID-19 (Rapid-PCR) test.
 - iv) Copy of the Document related to NABL accredited Laboratories.
 - v) Unconditional Acceptance of KANNUR AIRPORT terms (ANNEXURE-A)
 - vi) Quotation form dully filled by applicant (ANNEXURE-B)
4. Quotation submitted without any of the documents stated at Sl. No. 3 above will not be considered in normal case.
5. Document shall contain quotation form (Annexure-A) (Page No. 10) indicating their rate to be quoted by the agency/firm/company. The %age of revenue share to Kannur Airport should be clearly written both in figures and words. No overwriting/correction /insertions should be done. In any case such overwriting/ corrections/ insertions should be signed by the agency or his authorized signatories.
6. KANNUR AIRPORT reserves the right to seek any clarification or additional documents related to SI No.3 above it the same is warranted.
7. Quotations will remain valid for 7 days from the date of opening.
8. All the above guidelines will form part of the NIQ.
9. The Successful agency shall provide all furniture required for setting up the Testing centre. Electricity for use of the computers and other equipment shall be provided by KANNUR AIRPORT on chargeable basis.
10. Donning & doffing of PPE: The successful agency must create a location for donning & doffing of PPE as per ICMR norms.
11. Nodal Officer: The agency shall provide the contact number/ email id of a nodal officer whom the passengers can contact for any queries.
12. Statutory Liabilities: The agency shall meet all statutory liabilities connected to Covid testing and statutory obligations such as PF, ESI etc for their staff. Each agency must indemnify KANNUR AIRPORT against all such claims.
13. The agency will be solely & exclusively responsible for all the equipment, medical consumables etc stored in the area allotted to them and not to hold KANNUR AIRPORT responsible for any loss there from.

14. Token system: The successful agency shall implement a token system preferably a digital system. The token shall be the basis of payment and testing. This should be serially numbered with connection to the name of the passenger and may be used as a reference for further purposes or enquiries.
15. Passenger guidance: The agency shall guide passengers to the reception counters in such a way as to ensure, to the maximum extent possible, that equal number of passengers are directed to each counter.
16. Payment gateway counters: Payment for the tests needs to be remitted at these counters on production of token. All payment methods such as Credit/ Debit card, QR Code like Google pay, NEFT, Cash etc must be available at all payment counters. Receipt has to be issued for all payments.
17. Data upload: The successful agency has to upload the test results on the ICMR and Kerala Health Department sites as directed by ICMR/ GOI/Government of Kerala.
18. Coordination with other agencies: The successful agency shall coordinate with the State Health Office Kannur Airport, CISF, Airlines, KANNUR AIRPORT etc for the smooth conduct of Rapid-PCR testing.
19. Standard Operating Procedure (SOP): KANNUR AIRPORT shall create an SOP for Covid 19 Rapid-PCR testing of all departing passengers. The agency shall strictly abide by this SOP which may be modified from time to time.
20. KANNUR AIRPORT reserves the right to change the location of the testing area within the premises depending on the Operation/Security/Passenger requirements from time to time, and the agency shall accept the change without protest.

(To be submitted on the Firm/Agency/Company letter head)

ANNEXURE-A

To,
Managing Director
Kannur International Airport
Post Kara Peravoor, Mattannur
Kannur (Dt), Kerala - 670702

Subject: Un-conditional acceptance of KANNUR AIRPORT's NIQ conditions.

Sir,

1. The NIQ document for Setup and Operate COVID-19 Test Sample Collection Centre at Kannur International Airport have been downloaded by me from the website www.kannurairport.aero and I/We hereby certify that I/We have inspected the sites and read the entire terms and conditions of the NIQ documents made available to me/us, which shall form part of the contract agreement and I/We shall abide by the conditions/Clauses contained therein.
2. I/We hereby unconditionally accept the spot NIQ conditions of KANNUR AIRPORT's NIQ documents in its entirety for the above facility.
3. The contents of General Terms and Conditions of the spot NIQ Documents have been noted wherein it is clarified that KANNUR AIRPORT reserves the rights to reject the conditional offers/quotations without assigning any reason thereto.

Date:

(Signature of the Agency)

With Seal

(To be submitted on Firm/Agency/Company letter head)

QUOTATION FORM - FINANCIAL BID

Quotation for Setup and Operate COVID-19 Rapid-PCR Testing facility at Kannur International Airport

Name of the firm/ Agency & Address	
Maximum Permissible Rapid – PCR test charge per test/per person	Rs 3000/- OR the rate decided by regulatory bodies/ Govt of Kerala/ GoI from time to time whichever is lowest.
%age of Revenue Share to Kannur Airport excluding GST,% (percentage in words)

Authorized Signatory (with Seal)

Name & Designation:

Address:

Email :

Mobile No: