

KIAL/ITD/28/General/2021

05 January 2022

Short NOTICE INVITING QUOTATION (NIQ)

Sealed Quotations are invited from OEM or Authorized dealer/Agency/system integrator for the supply, installation, testing and commissioning of Emergency Audio Conference System for Kannur International Airport Ltd, Mattannur, Kannur as per the specification given in the quotation documents.

The Quotation documents can be downloaded from the website of Kannur international airport limited (www.kannurairport.aero) under the visitors - Tenders

- i) Last date and time of submission: 13/01/2022,15:00 Hrs
- ii) Quotation to be submitted to the office of the ED(Engineering) , PTB , Kannur International Airport Limited (KIAL), Kannur Airport P O, Mattannur, Kannur-670708.

The Quotation will be opened on: 13/01/2022,15:30 Hrs

-Sd-
Executing Director (Engineering)
For Managing Director
Kannur International Airport Limited

Copy to:-

- 1) KIAL website (www.kannurairport.aero)

GENERAL TERMS AND CONDITIONS

1. The sealed cover containing quotation form (Annexure-1) duly filled in all aspects and super scribed as “supply, installation, testing and commissioning of Emergency Audio Conference System for Kannur International Airport Ltd” shall be submitted to the Office of ED(Engineering) , PTB , Kannur International Airport Limited (KIAL), Kannur Airport P O, Mattannur, Kannur-670708.
2. The Bidder shall be either OEM or Authorized dealer/Agency/system integrator (Documentary proof to be submitted as per para No 8)
3. The date of submission is upto 15:00hrs on 13/01/2021 and shall be opened at 15:30hrs on 13/01/2021. The Bidder can present at the time of opening of quotations.
4. The Bidder should study the schedule of quantities, Specification and NIQ condition and, shall be deemed to have full knowledge of the items before the quotation is submitted.
5. Bidders shall submit their offer for Supply, installation, testing and commissioning of Emergency Audio Conference System for Kannur Airport, in the request for quotation format (Annexure-1 & B). Please refer annexure-A attached for detailed specification.
6. The quoted amount shall be inclusive of packing and transportation charges to delivery at KIAL. The quoted rate shall be exclusive of GST
7. The bidder shall submit their quotes in two envelopes/Covers

Cover-1: Unconditional acceptance letter & Prequalification documents:

- i. In this Cover the bidder shall submit the Unconditional acceptance letter as per annexure-3 and prequalification documents. The cover shall be super scribed as cover-1.
- ii. Prequalification documents means Document required for the proof of eligibility criteria as per SL no. 8 below. If the agency is full filled the Cover no:1 criteria ,then only cover no:2 of said bidder will be opened.

Cover-2: Technical Bid and Financial bid:

- i. In this Cover the Bidder shall submit the complete quotation format duly signed ,sealed and filled including Annexure 1 -5 and Financial bid in Annexure-1. The cover shall be super scribed as cover-2.
- ii. Cover 2 of Bidder who have complied the Cover no:1 criteria such as proof of eligibility documents and unconditional acceptance letter will only be opened and evaluated.

8. **ELIGIBILITY CRITERIA:** Quotations of only those Bidders who fulfil the Eligibility Criteria as mentioned below shall be considered for evaluation. Necessary documents in this regard must also be enclosed with the quotation (Technical Bid) failing which the bid shall be summarily rejected. Bidders who do not possess these qualifications need not apply.
 - a. The Bidder should have a valid Goods and Service Tax registration and PAN numbers (Copies to be attached).
 - b. The Bidder should not have been Suspended or Blacklisted by any Govt. Organization. An undertaking in this effect must be submitted. Undertaking by the Bidder that its business has not been Suspended or Blacklisted (As per Annexure-4).
 - b. The Bidder shall be either OEM or authorized dealer/agency/system integrator. Dealer/agency shall submit the Copy of the authorized dealership/agency certificate issued by the OEM.
 - c. Technical catalogue, brochures of each equipment shall be submitted. If there is any technical specification variation is observed with catalogue and schedule of quantity, the technical specification written in the schedule of quantity shall be considered.

Documents in support of above wherever applicable must be submitted in cover-1 along with Bid otherwise the bid will be rejected.

9. The bidder shall submit the Documentary proof to establish that the items supplied are as per specifications, and meeting the quality standards stipulated.
10. The quotation shall be valid for 30 days from the date of its opening. The ordered items shall be supplied/ installed within 30 days from the date of the purchase order.

11. SECURITY DEPOSIT

Security deposit will be deducted from the bill of contractor. This will be @ 10% of the gross amount of the bill. The Security Deposit will be released after 3 months of successful completion of DLP Period.

12. Method of Evaluation: The offers submitted by the bidders shall be evaluated based on the net amount offered i.e. rates quoted amount for Supply, installation, testing and commissioning of **Emergency Audio Conference System** for Kannur Airport.
13. Lowest "L1" bid will be decided based on the comparison of financial bids of all the bidders submitted in cover-2 exactly as per Annexure-1 & B Format.

14. SCOPE of WORK

1. Supply, Installation, testing and commissioning of the Emergency Audio Conference System as per the specifications at the location specified by Kannur Airport.
2. Training of KIAL Engineers / Officers as well as Staff concerned.
3. Integration with existing EPABX

4. Integration with Excising PC installed at Terminal Manager, SOCC and AOCC room and installation of required software for initiating the audioconference /SMS to selected mobiles numbers, Intercom, and landline,
5. The agency shall deemed to have full knowledge of the site whether he inspects it or not and no extra charges consequent on any misunderstanding or otherwise shall be allowed.
6. Installation & checking of the Items shall be carried out free of cost at consignee's place. Inspection of the equipment's will be carried out by KIAL.
7. The Bidder has to ensure safe transit of the material to this Airport with good packing, safe loading and unloading.
8. After completion of the work, bidder has to clean the locations, remove the packings / debris and keep the area clean.
9. Any requirement of Laying of Telephone Cables, through PVC Conduit/Casing-Capping/ Wall from nearby Telephone DB to Patch Panel inside the Rack if required
10. Any Crimping of Telephone Cables/Connector as per the requirement of the site.
11. Supply and Installation of RJ11/RJ45 Patch Cords from Patch Panel to the EMS system as required at Site.
12. Configuration of the System and providing user training as required by Kannur Airport.
13. User manual and Technical manual of the supplied equipment needs to supplied
14. Before bidding the bidder must ensure the compatibility of their Emergency messaging system with the existing PRI Exchange (Details of Existing EPABX System Enclosed)and analog lines.

15. **Terms of payment:**

- i. 100% payment will be made to the bidder on successful Supply, Installation Testing and Commissioning of **Emergency messaging system as per the specification, terms and conditions of this NIQ after deduction of security deposit.** However one part payment may be allowed provided there is proper justification.
- ii. Document Required for Payment: -
 - a) Original signed invoice
 - b) packing list
 - c) Certificate of KIAL's engineer stating that equipments are received in good condition at site
 - d) The Bidder shall furnish the details of their Account in the specific format (Annexure-II), for making the E- Payment.
 - e) The bidder shall submit copy of satisfactory completion certificate duly signed by Kannur Airport.
 - f) The bidder shall submit Warranty/ Guarantee card of OEM duly signed and sealed along with items

- g) The bidder shall submit undertaking for the repair/replace of the items during the Warranty/ Guarantee period in their letterhead duly signed and sealed along with items
16. The bidder shall guarantee availability of service Warranty for the Items for a period of 3 year from the certified date of completion of the work. The bidder shall submit an undertaking for Warranty for the Items for a period of 3 year as per Annexure-5
- ie. The defects liability period will be 3 years from the certified date of completion of work. The agency is responsible to make good/repair/replace any defects noticed during the defects liability period.
17. No price escalation will be accepted under any circumstances on the quoted price.
18. The KIAL, will not be responsible for any delay, loss, non-receipt of quotations sent by post.
19. Any dispute shall be resolved through the Court of Law incase mutually not solved
20. Items should be new and genuine: Repaired / refurbished items will not be accepted. The items should be supplied as per terms and conditions and no part supplies will be accepted. Failure to abide by regulations will result in blacklisting of company by KIAL.
21. The bidder shall submit product catalogue for verification of complete technical specification. If the technical specification in the product catalog is variant from technical specification, the data's specified in the technical specification shall prevail.
22. The cost of repair/replacement of equipment/damage due to mishandling by the staff of the Contractor will be deducted from the Contractor's bill after assessment.

Signature of the Authorized signatory with date and seal

TECHNICAL Specifications

1. Emergency messaging system

- a. In case of any emergency Audio conference call to the assigned group to be called in just one click/call.
- b) The system should have the facilities like Emergency messaging system and Emergency Emailing System etc.
- c) Integration to be done with Existing EPABX
- d) During Emergency/Critical Event the authorized person can initiate alert over a Call/Click from the system
- e) Emergency messaging simultaneously to group of people
- f) Can initiate the conference call from Mobile, Intercom, Web
- g) Pre-recorded and real time recorded message
- h) Authorization of users for Emergency messaging and call Initialization
- i) Notify to One/Many Group. Multiple Groups can be created/Assigned
- j) Dedicated numbers for priority group
- k) Event based customized call group
- l) Event based customized SMS
- m) One recipient can be part of many Groups. However call will be connected based on the priority
- n) Can Schedule a Known Event Well before
- o) Authorization for changing the Recipient Group contact numbers.
- p) Minimum 5 numbers of user can start/configure the conference from the Computer . Application for the same need to be installed in their system
- q) Option for recording the conference
- r) System shall operate in 24x7 basis.

2. Workstation PC

| SL No. | Description | Specification |
|--------|------------------|---|
| 1 | Processor: | Core i5 11 th Generation with 6 Cores 12MB Cache or higher |
| 2 | RAM: | 8 GB DDR4 or higher |
| 3 | Hard Disk: | 1TB SATA 7200RPM HDD or higher |
| 4 | Display/ Monitor | Available |
| 5 | Operating system | Licensed Windows 10 Professional or higher |
| 6 | Video Card | Intel Integrated Graphics |
| | Key Board | Wired Keyboard |
| | Mouse | Wired Optical Mouse |
| 7 | Warranty | 3 years |

3. Existing EPABX

Make: Unify

Model:

- a) EPABX: - Unify Openscape 4000 V8
- b) EPABX software :- Unify
- c) IP phone : Unify
- d) PRI Channel : (2 Nos ISDN PRI with Total 60 channel): Available connection One number of 30 channel PRI from BSNL.
- e) Analog Trunk Interface :8 nos

Signature of the Authorized signatory with date and seal

FORM OF QUOTATION

(Supply, installation, testing and commissioning of Emergency Audio Conference System for Kannur Airport)

(To be duly filled in and enclosed in sealed envelope)

1) Name of Agency:

2) Address of the Agency:

- 3) The agency shall fill in their quote in the Schedule of Quantities table (**Annexure-B**) in all column and the quoted price shall be entered in both figure and words. The equipment shall be as per approved make mentioned in the technical specification
- 4) The rate quoted shall be inclusive of transportation to KIAL site, testing and commissioning of the Items and exclusive of applicable GST.
- 5) KIAL reserves the right to reject any or all quotations and will not be bound to accept the lowest quotation.
- 6) The Bidder shall sign in all the pages of NIQ, Annexure-1-5 and Annexure-A as a proof of acceptance of terms and conditions and the same (full set) shall be returned along with the schedule duly filled in original.
- 7) In case of any dispute, the decision of the Managing Director, KIAL is final and will be binding on both the parties.

Signature of the Authorized signatory with date and seal

Schedule of Quantity

Name of Work: Supply, Installation, Testing and Commissioning of Emergency audio conference system at Kannur International Airport Limited.

| Sl. No. | Item Description | Quantity | Units | Rate Exclusive of GST | | TOTAL AMOUNT Exclusive of GST |
|---------|---|----------|-------|-----------------------|----------|-------------------------------|
| | | | | In Figures | In Words | |
| 1 | Supply of Emergency Audio Conference System (minimum 20 party) including all software's and hardware required at site for integrating to the Existing EPABX system as per the specifications of NIQ at Kannur Airport. | 1 | Each | | | |
| 2 | Supply of SMS Module with blast dial features including all software's and hardware required at site for installing to Emergency Audio Conference System (sl no 1 above) as per the specifications of NIQ at Kannur Airport. | 1 | Each | | | |
| 3 | Supply of PC/Server including all software's and hardware required at site for installing the Audio Conference system and associated application software's. as per the specifications of NIQ at Kannur Airport. | 1 | Each | | | |
| 4 | Installation, Testing, Integration to the EPABX and Commissioning of Emergency Audio Conference System in Sl no.1 to 3 above at Kannur Airport as per specification enclosed | 1 | Job | | | |
| | TOTAL | | | | | |

Signature of the Agency with date and seal

Bank Account Details:

| | | |
|---|----------------------------|--|
| 1 | Name of the account holder | |
| 2 | Name of the bank | |
| 3 | Name of the branch | |
| 4 | Branch code | |
| 5 | IFSC/NEFT code | |
| 6 | Bank account number | |
| 7 | GST REG No | |

Signature of the Agency with date and seal

ACCEPTANCE LETTER
(duly filled, scanned copy to be submitted in Cover-1)

To
The Managing Director,
Kannur International Airport limited (KIAL),
Mattannur, Kannur District
KERALA STATE – 670702

SUB:- Acceptance of Terms & Conditions of NIQ

Name of Work: Supply, installation, testing and commissioning of Supply, installation,
Testing and commissioning of Emergency audio conference system for
Kannur Airport

Quotation No: NIQ No. KIAL/ITD/28/General/2021 dated

Dear Sir,

1. The NIQ document for the works mentioned above have been sold to me/us by KIAL and I / we hereby certify that I / we have read the entire terms and conditions of the NIQ document available in the website and I/ we shall abide by the conditions /clauses contained therein.
2. I / We hereby unconditionally accept the NIQ conditions of KIAL's NIQ document in its entirety for the above works and in case we have put forth any conditions same may be treated as withdrawn.
3. After unconditionally accepting the NIQ conditions in its entirety, it is not permissible to put any remarks/conditions (except unconditional rebate on price, if any). In case the provision of the NIQ is found violated after opening the Bid submitted, I agree that the Bid shall be liable to be rejected.
4. That, I have not paid and will not pay any bribe to any officer of KIAL for awarding this contract at any stage during its execution or at the time of payment of bills. "That, if any officer of KIAL asks for bribe/ gratification, I will immediately report it to the appropriate authority in KIAL".

Yours faithfully,

AUTHORIZED SIGNATURE :

NAME OF THE SIGNATORY :

NAME & ADDRESS OF THE Bidder :

OFFICIAL SEAL & Date :

UNDERTAKING FOR NOT BEEN BLACKLISTED

(duly filled in the letter head of the bidder, scanned copy to be submitted in Cover-1)

We do hereby undertake that our firm or its partners or Directors and our Indian Associates have not been blacklisted or any case is pending or any complaint regarding irregularities is pending, in India or abroad, by any Global International body like World Bank/International Monetary Fund/World Health Organization etc. or any Indian State/Central Governments Departments or Public Sector undertaking of India

Date:

Signature of the bidder with seal

Certificate of Undertaking for Warranty
(duly filled, scanned copy to be submitted in Cover-1)

To

The Managing Director,
Kannur International Airport limited (KIAL),
Mattannur, Kannur District
KERALA STATE – 670702

SUB:- Certificate of Satisfactory Repair/Service during the 3 year Warrantee period

Name of Work: Supply, installation, testing and commissioning of Supply, installation, Testing and commissioning of Emergency audio conference system.

Quotation No: NIQ No. KIAL/ITD/28/General/2021 dated

- a. With reference to the Items and accessories being supplied / quoted to you, we hereby undertake that all the components / parts / assembly / software used shall be original new components / parts / assembly / software only, from respective OEMs of the products and that no refurbished / duplicate / second hand components / parts / assembly / software are being used or shall be used.
- b. We hereby undertake to provide warranty either through OEM or directly as per the requirement of the 3 year warrantee period from the certified date of completion of the work.
- c. If during the specified period the stores supplied found to be defective, the same shall be Replaced/Repaired immediately with serviceable store by us at the site at our risk and cost and abide by the decision of your office.

Yours faithfully,

AUTHORIZED SIGNATURE :

NAME OF THE SIGNATORY :

NAME & ADDRESS OF THE Bidder :

OFFICIAL SEAL & Date :